

# Unitarian Universalist Fellowship Denominational House at CHQ

Welcome! Here's what you need to know.

- ◆ The UU Fellowship at Chautauqua offers affordable accommodations just steps from Bestor Plaza in a modern, garden environment that is fully air-conditioned. There is no elevator service. For photos: <https://www.uufchq.org/accommodations.html>
- ◆ The UUDH is within walking distance of most major activities, a bus/tram service provides free transportation throughout the Institution.
- ◆ The UUDH has six bedrooms available during the nine-week season, one is handicapped-accessible. Each two bedrooms share one bathroom. Motorized chairs and scooters are not able to be accommodated in the house.
- ◆ Shared space includes limited use of the kitchen, living room, dining room, and patio. WiFi is available to everyone. The space is occasionally used for UU-related small gatherings.
- ◆ We attempt to give preference to those who might not otherwise be able to afford the CHQ experience and ask that you consider that when contemplating applying for a reservation. Owners of property in or near the Institution are ineligible for UUDH accommodations.
- ◆ During the season, admission to CHQ requires a gate pass. Those are not included with our accommodations. Children and those over 90 may qualify for free gate passes, contact [chq.org](http://chq.org) for current pricing. Paid parking is available in the Main lot.
- ◆ Arrivals may begin after 3:00 PM on Saturday, departures must be complete before 10:00 AM the following Saturday.
- ◆ Applications for the following year will be accepted beginning on July 1<sup>st</sup>. Applications from members of a UU Congregation who have not yet been a UUDH guest will be considered first, followed by all UU Congregation members. All applications must be accompanied by a check in the amount of the full payment due. Applications received by September 1<sup>st</sup> will be processed in the order they have been received. Applications received after September 1<sup>st</sup> will be considered in the order they're received. **All communication will be via email.**
- ◆ Please write legibly or type, if we can't read your application we can't process it.
- ◆ Pets, smoking of any kind and illegal substances are not permitted in or on the UUDH property.

## Unitarian-Universalist Denominational House Room Reservation Request Form for 2025

/ /	/	/	/
➤Application Date	Date Received	Week Assigned	Date Notified
➤Name #1 Last (Primary Contact)	First Name	Age	Best Phone
➤Name #2 Last	First Name	Age	Best Phone
➤Children's name and ages as of June 15 of requested year (if applicable)			
➤Address (#1 Primary Contact)			
➤Primary Email #1		Secondary Contact Email #2	
➤Emergency Contact #1 Name & Phone		Emergency Contact #2 Name & Phone	

### Room Preferences

Choose	
	Two (2) twin beds - first floor
	Two (2) twin beds - second floor
	Two (2) twin beds - either floor
	Handicapped Accessible - Two (2) twin beds - first Floor <b>Note: Only choose if accessibility is required.</b>
	Family Room - Two (2) twin beds and one (1) trundle bed - sleeps 4 - second floor
	King Bed - second Floor

### Arrival/Departure Weeks For 2025:

Week 1 - 6/21-6/28	Week 2 - 6/28-7/5	Week 3 - 7/5 - 7/12	Week 4 - 7/12-7/19	Week 5 - 7/19-7/26
Week 6 - 7/26-8/2	Week 7 - 8/2/- 8/9	Week 8 - 8/9-8/16	Week 9 - 8/16-8/23	

Week Preferences:    1<sup>st</sup> Choice: \_\_\_\_\_    2<sup>nd</sup> Choice: \_\_\_\_\_    3<sup>rd</sup> Choice: \_\_\_\_\_

## Applying for a 2<sup>nd</sup> Week:

If after February 1<sup>st</sup> we have open weeks on our schedule and you are interested in reserving a second week, check the below to be advised about availability.

## The Reservation Process:

Applications from members of UU Congregations who have not yet been UUDH guests will be considered first, then any members of UU Congregations will be considered. After September 1<sup>st</sup> all applicants will be considered. All applications will be considered in the order of date received.

If accepted, would this be your first stay at the UUDH?  Yes  No

## UU Membership Affiliation

Applications from members affiliated with a UU Congregation are given preference if submitted before September 1<sup>st</sup>.

Member of UU Congregation:  Yes  No  
Status:  Clergy  Member  Friend

Name & Address of Congregation: \_\_\_\_\_

## Finances

A full payment of \$550 per room, plus linen/towel costs, must accompany each application. Your check will be returned to you or shredded if your request cannot be fulfilled.

Until September 1<sup>st</sup> applications forms and payment should be sent to UUDH, Box 622, Chautauqua NY 14722 or drop the application off at the UUDH during the season. After the season mail to Dave Bower, 45 Eagle Crest Drive #508, Lake Oswego OR 97035.

## Cancellations:

Cancellations of confirmed reservations result in additional management costs and potential lost income. Canceling on or before April 1<sup>st</sup> will refund \$200. Canceling after April 1<sup>st</sup> will not receive a refund unless we can negotiate a replacement reservation, in which case there will be a \$200 refund.

## Linen/Towel Costs:

Guests may bring their own linens and towels, or have them provided by the UUDH. Towels must remain in the building, supply your own for beach or gym use. UUDH linen packages include sheets, pillowcases, a bath towel, a hand towel & a washcloth.

## Cost Calculation:

Qty	Description	Cost Each	Line Cost
1	Room	\$550.00	\$550.00
___	Linen/Towel 1 Twin Bed	\$30.00	\$
___	Linen/Towel 2 Twin Beds	\$60.00	\$
___	Linen/Towel King Bed	\$60.00	\$
		<b>TOTAL DUE</b>	<b>\$</b>